



Add Money to BruinPrint Account



Log in

Log in with your MyBelmont credentials.

Username

Password

Log in

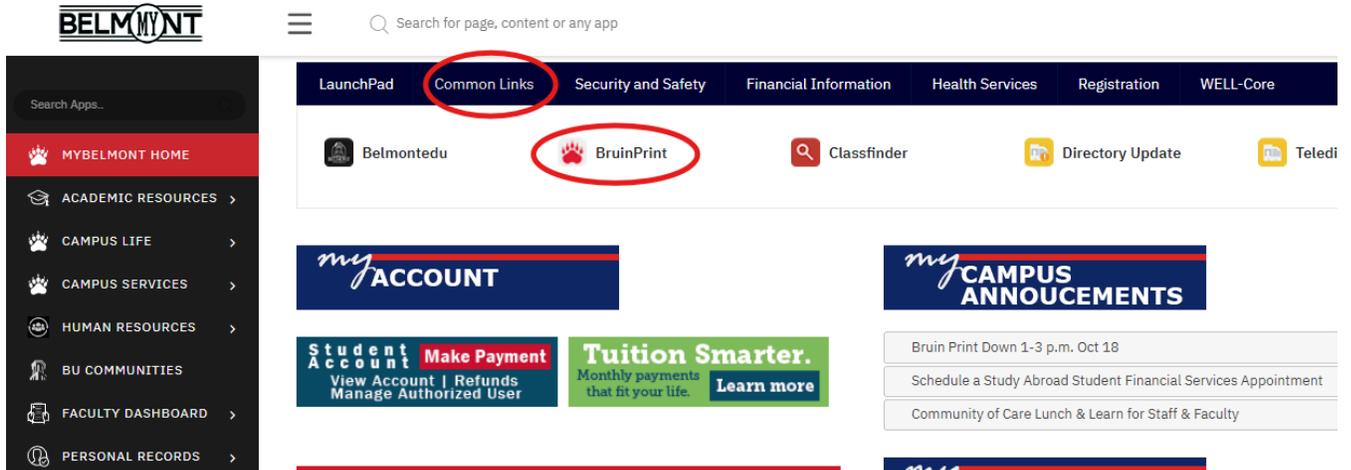
or



Sign in with Microsoft

[Forgot username or password?](#)

1. Log into **MyBelmont** using your Belmont email address and password and click on the **BruinPrint** link after clicking Common Links.



2. On the **BruinPrint** login screen, type your **Belmont email address** and **Belmont email password** and click **Log In**. You can also click on Sign in with Microsoft.



Log in

Log in with your MyBelmont credentials.

Username

Password

Log in

or



Sign in with Microsoft

[Forgot username or password?](#)

3. Click the **Add Credit** link on the left.

The screenshot shows the PaperCutMF dashboard for user 'geoff.price'. The left sidebar contains a list of navigation options: Summary, Rates, Redeem Card, Transfers, Transaction History, Recent Print Jobs, Jobs Pending Release, **Add Credit** (highlighted with a red circle), and Bunch Library Home. The main content area is titled 'Summary' and displays three key metrics: BALANCE at \$2.00, PRINT JOBS at 0, and PAGES at 0. Below these are two sections: 'Activity' with a line graph titled 'Balance history for geoff price' showing a constant balance of \$2.00 over a 24-hour period, and 'Environmental Impact' showing 0.0% of a tree, 0g of CO2, and 0.0 hours of light bulb usage since August 22, 2018.

4. Select an amount of money to add from the menu. Click **Continue**.

The screenshot shows the 'Add BruinPrint credit using Credit Card' page. The left sidebar is the same as in the previous screenshot. The main content area displays the following information: Username 'geoff.price', Current Balance '\$2.00', and Amount to add '\$1.00' (with a red arrow pointing to the dropdown menu). At the bottom of the form, the 'Continue' button is highlighted with a red circle.

5. Select a payment method and provide the required information.

Belmont University BruinPrint

Choose a way to pay

› Pay with PayPal - The faster, safer way to pay

Pay Now **CHECK OUT WITH PayPal**

-OR-

Pay Later **PayPal CREDIT**

› Pay with credit or debit card

Card Number

Expiration Date mm / yy /

Billing Address

First name

Last name

Billing address

If your billing address is a PO Box, please enter the number first. Example: PO Box 123 would be entered as 123 PO Box.

Order summary
Total (USD): 1.00

6. After payment is complete, click the **Return to BruinPrint** link to view your updated balance.

Belmont University BruinPrint

Thank you for your payment

Reference number
AR1AF9C0C598

Amount
1.00

Geoff, you have successfully completed your payment.

Payment Received Successfully!

[Return to BruinPrint](#)

Ship-to address
Geoff Price
1900 Belmont Blvd
Nashville, TN 37012
US

Ship-to-address
US

If you encounter issues with your account, please contact the Service Desk at Belmont University: 615-460-8888

Secure payments by