**Testing Center Information Form**

**Professors may either print and fill out this form for the student to bring with them to the Testing Center, or the professor may provide a note with the same information. EACH student must bring a physical copy of the form to take a test.**

|  |  |
| --- | --- |
| Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | BuID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Professor Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Professor Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Instructor Office Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Course: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Instructor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Deadline for Student to take Exam: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |

1. Modality of Exam (circle one):

|  |  |  |  |
| --- | --- | --- | --- |
| Paper/pencil | Canvas | Examsoft | Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

1. Delivery of Test (circle one):

|  |  |
| --- | --- |
| Delivered with Form | Emailed in Advance |

1. Materials Allowed for Exam (circle one):

|  |  |
| --- | --- |
| None | Some (please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

1. Standard Length of Exam (circle one):

|  |  |  |
| --- | --- | --- |
| 50 minutes | 1 hour | Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

1. Accommodations (check any that apply):

* Time and a Half
* Double Time
* Distraction Reduced Environment
* Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Passcode (if necessary): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Any other requests: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_