



## Grant Petition Advisor Form

Thank you for your participation in SGA's grant petition process. The SGA Finance Committee will decide on an amount to award your organization at their next meeting, which your organization representative must attend.

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Organization Name

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Amount requested

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Amount approved\*

**Please adhere to the following stipulations regarding your grant petition:**

1. This form must be completed when you submit your Grant Request.
2. Your organization must list SGA as a sponsor on all event marketing and literature if your grant amount is over \$1500. If needed, the SGA Treasurer will provide you with the SGA Logo
3. Any physical items purchased with SGA grant funds are the property of Belmont University and should be returned to the Office of Student Engagement within 48 hours of the event concluding.

Please contact SGA's Treasurer [SGAFinance@belmont.edu](mailto:SGAFinance@belmont.edu) if you have any questions. Thank you!

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Organization Rep. Signature

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Advisor Signature

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Organization Rep. Phone #

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Advisor Phone #

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Organization Rep. E-mail Address

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Advisor E-mail Address

If your organization *has* an agency account through Belmont University, please provide that account number. If your organization *does not have* an agency account please provide the name and BUID of your organization's off-campus account.

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Check Payable To

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Organization's BU ID#

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Account #

**Before you can receive your funds, you and your advisor must sign this form. Bring the form to the Finance Committee meeting in which you present your request.**

\*to be completed by the SGA Treasurer